

CIMARRON PUBLIC SCHOOLS (I-092)

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September 29, 2023

Dear Patrons of Cimarron Public School:

In light of the recent events within the State of Oklahoma and under the advice of the Safe School Committee the Administration of Cimarron Public Schools feel it is best to tighten up the security of students within the building. While we know this will be an inconvenience for parents and patrons of the district we hope the extra security these measures will provide the students and staff will be worth the extra time.

Beginning immediately the following are the new procedures for anyone who is not currently employed with Cimarron Public School.

- 1) All volunteers who work with students will be required to have a background check on file with the office prior to any volunteer work within the district. This will apply to anyone who volunteers as a coach, library partner or staff helper. No one will be allowed within 10 feet of students unless a background check has been completed and submitted to the office. The cost of the background check will be paid for by the individual volunteer.
- 2) To enter the school, you must be accompanied by a district employee. We are also asking if you wish to speak with a staff member you use the website (Cimarron.k12.ok.us) and email that staff member to set up a time for a meeting. No one will be allowed to show up and go to a classroom to speak with a staff member without a proper appointment being made.
- 3) The facility will be locked down during school hours and no one will be allowed in the facility without an appointment. If a parent or patron is found anywhere other than the meeting area or found unescorted. We will follow policy (GJ) and the patron or parent will be asked to leave for a specific amount of time.

We understand your time is valuable and we feel scheduling an appointment is the best way to make sure everyone is prepared. We are striving to make sure our staff and students are safe while they are attending Cimarron Public School.

Thank you,

Cimarron Administration